

**ONTARIO ASSOCIATION OF ARCHITECTS**  
**Council Meeting of January 23, 2025 at approx. 11:00 a.m.**

**Meeting # 297**

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

- 4 mins    **1.0    AGENDA APPROVAL**
- 1 min    1.1    Declaration re. Conflict of Interest
- 2.0    APPROVAL OF MINUTES**
- 4 mins    2.1    Draft minutes of the December 6, 2024 Open Council Meeting (*see attached*)
- 2 mins    **3.0    BUSINESS ARISING FROM THE MINUTES**
- 4.0    ITEMS FOR REVIEW AND APPROVAL**
- 20 mins    4.1    Election of Officers (*oral*) Registrar
- 5 mins    4.2    2025 Budget Canadian Architectural Certification Board (*see attached*) Executive Director  
*It was moved by... and second by ... that Council approve the 2025 CACB budget version 3 as presented to Council on January 23, 2025.*
- 5 mins    4.3    Amendments to OAA Bylaws and Schedule A re. Limited Licences (*see attached*) Executive Director  
*It was moved by ... and seconded by .... that the proposed amendments to the OAA Bylaws and Schedule A under the OAA Bylaws be approved as circulated reflecting the inclusion of holders of a Limited Licence and Intern Technologists*
- 5 mins    4.4    Updates to Practice Tip PT.23.6 Design-Build: CCDC 14-2013 and PT.23.7 Design-Build: CCDC 15-2013 (*see attached*) VP Schuhmann  
*It was moved by Schuhmann and seconded by .... That Council to endorse the revised OAA Practice Tip PT. 23.6 Design-Build: CCDC 14-2013 and PT. 23.7 Design-Build: CCDC 15-2013 as presented to Council on January 23*
- 5.0    ITEMS FOR DISCUSSION**
- 6.0    REPORTS**
- 2 mins    6.1    Report from the President – Activities for the months of December-January (*see attached*) President
- 2 mins    6.2    Report from the Senior Vice President and Treasurer (*oral*) SVP & Treasurer
- 2 mins    6.3    Report from the Executive Director (*see attached*) Executive Director
- 2 mins    6.4    Report from the Registrar (*see attached*) Registrar
- 6.5    Committee Reports Committee Chairs
- 1 min    6.5.a    Communications & Public Education Committee – Update (*see attached*) VP McKendrick
- 1 min    6.5.b    Governance & HR Committee - Update (*see attached*) SVP & Treasurer
- 1 min    6.5.c    OAA Building Committee- Update and Report re. OAA Landscape Project (*see attached*) VP McKendrick

*Open Council Agenda*

1 min

6.5.d Practice Resource Committee (PRC) – Update (*see attached*)

VP Schuhmann

1 min

6.5.e Policy Advisory Consultation Team (PACT) – Update (*see attached*)

VP Spiegel

**7.0 ITEMS FOR INFORMATION**

7.1 OAA Service Area Semi-Annual Updates

7.1.a Communications (*see attached*)

7.1.b Continuing Education (*see attached*)

7.1.c Finance (*see attached*)

7.1.d Human Resources (*see attached*)

7.1.e Information Technology (*see attached*)

7.1.f Policy and Government Relations (*see attached*)

7.1.g Practice Advisory Services (*see attached*)

7.2 Conference 2025 Update (*see attached*)

Manager, Finance

**8.0 OTHER BUSINESS**

**9.0 DATE OF NEXT MEETING**

9.1 The next regular meeting of Council is Thursday March 6, 2025 at 9:30 a.m. at the OAA Headquarters, Toronto, Ontario.

**10.0 ADJOURNMENT**